

Ref: PU/HIST/006/03-MAR/2020

03.03.2020

Notice

The students of the department of History are hereby informed that all written assignments of any kind submitted in fulfilment of requirements for all courses in the Department of History will be checked for plagiarism effective from the date of this notification. This will apply to all batches of the UG and PG classes.

The check for plagiarism will be done by processing the soft copies of written assignments through Turn It In. Furthermore, while Turn-it-In will provide the basic mode for checking plagiarism, instances of the latter detected through any other means will incur the same penalties as those outlined below.

Similarity Checks for exclusion from Plagiarism

The similarity checks for plagiarism shall exclude the following:

- i. All quoted work reproduced with all necessary permission and/or attribution.
- ii. All references, bibliography, table of contents, preface, quotations and acknowledgments.
- iii. All generic terms, laws, standard symbols and standard equations.

Note:

The research work carried out by the student and researcher shall be based on original ideas, which includes all aspects of that work, viz the abstract, summary, hypothesis, observations, results, conclusions, and recommendations only and shall not have any similarities. It shall exclude a common knowledge or coincidental terms, up to **five (5)** consecutive words.

Levels of Plagiarism

Plagiarism will be quantified according to the following levels in ascending order of severity for the purpose of its definition:

- i. Level 0: Similarities upto 10%
- ii. Level 1: Similarities above 10% and upto 25%
- iii. Level 2: Similarities above 25%

Detection/Reporting/Handling of Plagiarism

If any member of the department detects a case of plagiarism in any document, he or she shall apply the penalties delineated below.





PRESIDENCY UNIVERSITY
KOLKATA

Presidency University

Hindoo College (1817-1855), Presidency College (1855-2010)

The member of the department shall follow this up by submitting a report of each such instance to the Departmental Academic Integrity Panel (DAIP).

Should there be any contention raised by the concerned student whose work has been deemed plagiarized, the DAIP shall then investigate the matter and submit its recommendations to the HoD for further action.

Penalties

Penalties in cases of plagiarism shall be imposed on students only after academic misconduct on the part of the individual has been established without doubt.

Penalties in case of plagiarism in the submission of dissertations and all written assignments for the UG and PG programs shall be as follows:

- i. **Level 0:** Similarities upto 10%: 10 percent of marks awarded shall be deducted.
- ii. **Level 1:** Similarities above 10% to 25%: 25 percent of marks awarded shall be deducted.
- iii. **Level 2:** Similarities above 25%: will get a mark of 'zero'.

There will be **No** question of resubmission/revision of any type of written assignment found to be plagiarised once submitted to the Office of the Secretary, Department of History, and evaluated by the concerned instructor.

You are requested, once again, to **submit your written components as mentioned above** to the Office of the Secretary, Department of History, Presidency University, **both in hard and soft copy within the deadlines.**

HoD, History, Presidency University

