

PRESIDENCY UNIVERSITY

86/1 College Street, Kolkata – 700 073

Enquiry Notice for Quotation

No- Symp **EIBPD-2015/Meals and refreshments**

Dated: **06/02/2015**

Sealed quotations are invited from the Vendors to quote their lowest possible rate for the supply of the under-mentioned goods/articles, subject to the following terms and conditions. The quotations must be submitted to the Head, **Department of Biological Sciences** of the University.

Last date & time for submission of quotation is 13/02/2015 up to 3.30 P.M.

Consignment in details:-

Food menu for

Symposium on Environmental Impact on Biodiversity and Plant Development

Dates 19th- 20th February 2015.

Day I (Thursday, 19th February 2015):

- Breakfast (8:00-9:15 hrs)
(for 50 person)
 - Aloo Paratha with Sour Curd, Bread Toast with Jam/Butter, a fruit, Hot gulab jamun,
- Tea, Coffee Tea break (11:30-11:45 hrs)
(for 200 persons)
 - Tea/Coffee
 - cookies
- Lunch break (1:15-14:00 hrs)
Lunch –Buffet
(70 person)
 - Soup Station:
 - Cream of Tomato Soup
 - Main Course:
 - Fresh Green Salad
 - Dahi Gujia Vada
 - Grilled fish with parsley lemon butter sauce / Paneer methi malai (for veg)
 - Gobi Matar jhalfrezi
 - Banarsi aloo dum
 - Dal makhani
 - Butter Naan
 - Peas Pulao
 - Achar, Papad & Chutney

- Dessert:
 - Hot Chanar Malpoa
 - Vanilla Ice cream with chocolate sauce

Box lunch for students
(for 100 person)

- Chicken tikka butter masala (4pcs)
- Banarsi aloo dum
- Dal makhani
- Baby naan
- Peas pulao
- Chhanar malpoa

- Tea break (16:30-18:30 hrs)
 - Tea/Coffee
 - cookies

- Dinner (18.30 onwards)

Lunch –Buffet (70 person)

- Soup Station:
 - Cream of Veg Soup
- Main Course:
 - Fresh Green Salad
 - Gandhoraj lemon & green chillies
 - Kasha Mangsho / Chhanar kalia (for veg)
 - Phulkopi roast
 - Dhokar dalna
 - Chholar dal with coconut
 - Peas kachuri, Tawa roti
 - Kaju kismis pulao
 - Khejur amsoty chutney
 - Papad
- Dessert:
 - Baked Natungurer Sandesh
 - Totapuli

Box pack for students
(for 100 person)

- Compact form of above menu

Day II (Friday, 20th February 2015):

- Breakfast (8:00-9:15 hrs)
(for 50 person)
 - Tea/Coffee
 - Veg sandwich, frittata (baked egg omelette, french style), fruits, Sweets
- Tea break (11:30-11:45 hrs)
(for 200 persons)
 - Tea/Coffee

- cookies

- Lunch break (1:15-14:00 hrs)
Lunch –Buffet
(70 person)

- Soup Station:
 - Veg Sweet Corn Soup with Crispy Noodles
- Main Course:
 - Fresh Green Salad
 - Russian salad
 - Reshmi Chicken Dhaniwal korma / Paneer butter masala (for veg)
 - Corn Palak
 - Kadai vegetables
 - Dal Panchamel
 - Tawa Laccha Paratha, Phulka
 - Jeera Pulao
 - Achar, Papad, Sweet ChutneyAchar, Papad & Chutney
- Dessert:
 - Caramel Custard
 - Natungurer Rosogolla

Box lunch for students
(for 100 person)

- Reshmi Chicken Dhaniwal korma (4pcs)
- Kadai vegetables
- Dal Panchamel
- Tawa Laccha Paratha (2pcs)
- Jeera Pulao
- Natungurer Rosogolla

- High tea (for 50 people) (17:30 onwards)
 - Tea/Coffee
 - cookies
 - Mini Chicken Mayonnaise Sandwich
 - Mini Veg Sandwich
 - Corn Cutlet
 - Galauti Kebab
 - Alu Samosa
 - Hot Jalebi

Box pack for students
(for 100 person)

- Compact form of above menu

Note: a) The sealed cover should be duly superscribed with the enquiry no & date and name of the item quoted in block letter.

b) Party is requested to keep in touch with **Dr. Puja Ray, Department of Biological Sciences** Presidency University before quoting the rate for better knowledge of specification, quality of material, etc.

c) Warranty must be mentioned in your offer for all the above items.

d) The quantity of food required and the days indicated might change with short notice.

e) Payment shall be made for the number of plates/ boxes being availed.

Terms & conditions of the Quotation:-

1. The quotations should be made by the vendors in their original letterheads clearly indicating the aforesaid goods/articles in details and the Enquiry No. & date.
2. Price quoted should be inclusive of installation, commissioning and delivery charges up to Presidency University.
3. The rates should be inclusive of crockery, cutlery and manpower.
4. Sale Tax (VAT/CST), if applicable, shall be payable extra. Rate of sale Tax (VAT/CST) is to be specified in the quotation.
5. Validity of the quotation will be 3(three) months from the closing date of the enquiry.
6. Sample must be attached with quotation in all possible cases.
7. Our enquiry no. and date & Purchase order no. and date must be quoted on all correspondences and those should be duly signed and seal.
8. Quotationers must, as far as possible, arrange to supply the materials within the stipulated time mentioned in the purchase order. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice.
9. The University reserves the right to accept or reject any quotation in part or full without assigning any reason thereto.
10. In all cases of disputes, the decision of the University shall be final & binding on you.

By order

Finance Officer